

60th Annual Winter Arts & Crafts Show

General Information & Rules and Regulations

GENERAL INFORMATION

Please read this thoroughly!

ATTN: ALL COMMUNICATIONS REGARDING APPLICATION FOR THE MSU WINTER ARTS AND CRAFT SHOW WILL COME FROM UAB@MSU.EDU or from Sara Stratilatov (bartless@msu.edu). All Applications will be processed through Zapplication.

Show Information:

Saturday, 2 December 2023 | 9 AM - 5 PM
Sunday, 3 December, 2023 | 10 AM - 4 PM
MSU Union, 49 Abbot Rd., East Lansing, MI 48824

Show Timeline:

Application Application | Tuesday, 7 Aug 2023
Returning Vendor | Monday, 28 Aug 2023
Priority Acceptance | Monday, 18 Sept 2023
Application Deadline
& Payment Deadline | Friday, 10 Nov 2023
Welcome Packets | Monday, 13 Nov, 2023

Booth Information:

Single Booth: One 8' X 5' = \$240.00
(\$30 Application Fee + \$210 Booth Fee)
Double Booth: One 16' X 5' = \$480.00
(\$30 Application Fee + \$450 Booth Fee)
Storage: 10x5 = \$20
(This is non-refundable)

Applications:

We only accept applications through Zapplication. All communications will come from UAB@msu.edu, Sara Stratilatov (bartless@msu.edu), or through the Zapplication portal.

Only completed applications will be reviewed:

- 7 or more photos
 - 1 Booth Shot
 - 2 Workplace Shot
- Payment of the Non-Refundable \$30.00 Application Fee

Payment Process:

Electronic Check (ACH) via Zapplication
Online Credit or Debit Card via Zapplication
Check (via USPS)

- Application Fee (\$30) + Processing Fee (\$20)
= **TOTAL: \$50**
- Make payable to *Michigan State University*



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- Mail: Arts & Crafts Show, 49 Abbot Rd, East
Lansing, MI 48824

Load-In Information:

REQUEST LOAD IN TIME/LOCATION ON YOUR APPLICATION.

RAMP OPEN LOAD IN:

Crafters/Artisans may park in the Grand River Parking Ramp any time during the Ramp Open Load-in time block and unload/cart/carry items from there to the MSU Union Grounds.

Friday, 1 December 2023, 5:30 – 9:00 PM

Saturday, 2 December 2023, 6:00– 8:00 AM

** The Ramp has a 7 FT clearance **

CURBSIDE LOAD IN:

Crafters/Artisans may request to park on the road along the MSU Union. Spaces are allotted by request on a first come, first serve basis.

Crafters/Artisans must unload and move their vehicles within 45 minutes.

Friday, 1 Dec 2023, 5:30 PM

Friday, 1 Dec 2023, 6:30 PM

Friday, 1 Dec 2023, 7:30 PM

Saturday, 2 Dec 2023, 6:00 AM

**If you park along West Circle or Abbot prior to the road closing for Load-In you will be ticketed by MSU Police and will not be invited for the following show you apply for.

