

MSU WINTER ARTS AND CRAFTS SHOW LOAD-IN & OUT ASSISTANCE

NEED HELP LOADING IN?

SUPPORT STUDENT ORGANIZATIONS WHILE YOU DO!

You have a lot to bring in - and we have a lot of student organizations looking for ways to fund their activities. It's a win-win.

HOW IT WORKS:

UAB coordinates a **Load-In & Load-Out Check In** area on the **1st Floor Main Lounge Stage**. From this central location, student groups are dispatched to assist with vendors, helping us fairly distribute tasks and support as many student organizations as possible.

WHAT IS REQUIRED TO PARTICIPATE:

- A **minimum donation of \$12 per person, per hour** is required.
- Vendors are required to check-out helpers **and** check them back in.
- Donations must be paid in **cash** when your helper is returned to the Load-In & Load-Out table.

PROCESS:

1. Go to the **MSU Union 1st Floor - Main Lounge Stage**.
2. Visit the Load-In/ Load-Out Check In Table to request helpers. Staff will assign students based on availability to ensure fair distribution among student organizations.
 - a. *Please do not approach or pull students directly - all assignments must go through the check-in table.*
3. A minimum **cash** donation of **\$12/person per hour** must be paid when your helper returns to the registration. You are charged for the full hour, even if you do not use all of the time.
4. You are required to accompany your helpers back to the Load-In/Load-Out Check In Table and check helpers back in.

THESE ORGANIZATIONS **DEPEND ON FUNDRAISING OPPORTUNITIES LIKE THIS** TO PROVIDE A QUALITY EXPERIENCE TO THE MEMBERS OF THEIR ORGANIZATIONS.

IT IS **EXTREMELY IMPORTANT** THAT THESE STUDENTS ARE PAID FOR THEIR TIME.

IF YOU **DO NOT INTEND TO PAY** FOR LOAD-IN ASSISTANCE, **DO NOT ASK THE STUDENTS FOR THEIR ASSISTANCE** AT THE SHOW. ARTISTS/CRAFTERS WHO ABUSE THIS OPPORTUNITY MAY JEOPARDIZE THEIR INVOLVEMENT IN FUTURE SHOWS