

# 61st Annual Spring Arts & Crafts Show

## GENERAL INFORMATION

*Please read this thoroughly!*

### Show Information:

Saturday, 17 May 2025 | 9 AM - 6 PM  
Sunday, 18 May 2025 | 10 AM – 5 PM  
MSU Union, 49 Abbot Rd., East Lansing, MI 48824

### Show Timeline:

Application Opens	8 February
Priority Deadline	Deadline   28 February
Refund Deadline	7 April
Payment Deadline	21 April
Welcome Packet	2 May

### Booth Information:

Application Fee: \$30  
Single Booth: One 10' X 10' = \$280.00  
Double Booth: One 20' X 10' = \$570.00

### Load-In Information:

**REQUEST YOUR LOAD-IN TIME ON YOUR APPLICATION**

#### Ramp Open Load-In

- Crafters/Artisans may park in the Grand River Parking Ramp any time during the Ramp Open Load-in time block and move their items from that location at their own pace.
  - **Friday, 16 May: 5:00 PM – 9:00 PM**
  - **Saturday, 18 May: 6:00 AM – 8:00 AM**
- The Ramp has a 7ft clearance.

#### Curbside Load-In

- Crafters/Artisans may request to park on the road along the MSU Union.
- Spaces are allotted by request on a first come, first serve basis.
- Crafters/Artisans must unload and move their vehicles within 45 minutes.
  - **Friday, 16 May, 5:30 PM**
  - **Friday, 16 May, 6:45 PM**
  - **Friday, 16 May, 8:00 PM**
  - **Saturday, 17 May, 6:00 AM**

\*\*If you park along West Circle or Abbot prior to the road closing for Load-In you will be ticketed by MSU



Police and will not be invited for the following show  
you apply for

**Application Process:**

Only completed applications will be reviewed

- Completed Online Application or Paper Application (available upon request: uab@msu.edu)
- 7 or more photos
  - 1 Booth Shot
  - 2 Workplace Shot
- Payment of the Non-Refundable \$30.00 Application Fee
- Paper applications are subject to an additional non-refundable \$20 check processing fee, due at the time of application.

**Payment Process:**

**Electronic Check (ACH) via Zapplication**

**Online Credit or Debit Card via Zapplication**

**Check (via USPS)**

- Application Fee (\$30) + Processing Fee (\$20)  
= **TOTAL: \$50**
- Make payable to *Michigan State University*
- Address:
  - MSU Union
  - University Activities Board
  - Arts & Crafts Show, ATTN: Sara Stratilatov
  - 49 Abbot Rd, East Lansing, MI 48824

