

MSU SPRING ARTS AND CRAFTS SHOW LOAD-IN FAQs

CAN I CHANGE MY LOAD-IN TIME/LOCATION?

- Potentially. You can request a new Load-In time/location by the appropriate [form](#).
- No requests will be process until April 20th.
- All assignments are final once the Load-In passes are sent on April 21st.

Staff Tip: Later times tend to be smoother, faster, and have more availability.

CAN I ARRIVE EARLY AND BEGIN CURBSIDE LOAD-IN?

- **No**, but you may begin unloading lighter items via Open Load-In.

WHAT IF I ARRIVE LATE TO CURBSIDE LOAD-IN?

- Proceed a normal - our staff will work to get you parked.

WHAT IF I NEED MORE THAN 45-MIN AT CURBSIDE?

- We deeply wish we could provide more time.
- Unfortunately, due to the volume of vendors, we cannot extend time.
- Focus on off loading your items, not transporting and setting up your booth.
- If you need additional time to unload, you may use Open Load-In.

MY PLANS CHANGED. CAN I USE OPEN LOAD-IN INSTEAD OF CURBSIDE?

- Yes. Any vendor may switch to Open Load-In without prior approval - but if you do know in advance, please complete the [Load-In Change Request Form](#) - it will allow us to help other vendors who did not get the time they hoped for.

I HAVE A TRAILER. CAN I USE RAMP 6 IF I DETACH IT?

- No. Ramp 6 + Trailers = Bad time. There is not enough space to maneuver.

WHAT DO I DO IF MY VEHICLE HAS CHANGED?

- Complete the appropriate [form](#). This helps us ensure will have an appropriate parking spot.

WHAT ADA PARKING IS AVAILABLE FOR VENDORS WITH DISABILITIES?

- Unfortunately, due to the historic nature of the MSU campus, parking is limited. There is a high need for ADA parking.
- Load-In: We have no specialized ADA parking for load-in. There is no dedicated ADA parking located near the load-in. There is a "Navigating ADA Parking Needs" guide linked on the [Spring Welcome Packet](#) page.
- During Show: We ask that vendors do not park in the ADA spaces along Abbot Road, as vendor vehicles typically remain there all day and further limit the availability of accessible parking for patrons who need it. Please visit uabevents.com/parking to locate nearby ADA parking.
- Load-Out: Please contact Sara Stratilatov (bartless@msu.edu) for support.

Please reach out to us to coordinate your needs - we want to support you as much as our physical space allows.