

## 56<sup>th</sup> Annual Spring Arts & Crafts Show GENERAL INFORMATION

*Please read this thoroughly!*

### Show Information:

Saturday, 21 May 2022 | 9 AM – 6 PM  
Sunday, 22 May 2022 | 10 AM – 5 PM  
MSU Union, 49 Abbot Rd., East Lansing, MI 48824

### Show Timeline:

Application Application | Tuesday, 8 February 2022  
Priority Deadline | Friday, 26 February 2022  
Priority Acceptance | Friday, 11 March 2022  
Application Deadline | Friday, 18 April 2022  
Welcome Packet | Monday, 2 May 2022

### Booth Information:

Single Booth: One 10' X 10' = \$290.00  
( \$30 Application Fee + \$260 Booth Fee)  
Double Booth: One 20' X 10' = \$580.00  
( \$30 Application Fee + \$550 Booth Fee)

\* Paper applications are subject to an additional \$20 check processing fee.

### Load-In Information:

#### **REQUEST YOUR LOAD-IN TIME ON YOUR APPLICATION**

##### Ramp Open Load-In

- Crafters/Artisans may park in the Grand River Parking Ramp any time during the Ramp Open Load-in time block and move their items from that location at their own pace.
  - Friday, 20 May 2022, 5:00 PM – 9:00 PM
  - Saturday, 21 May 2022, 6:00 AM – 8:00 AM
- The Ramp has a 7ft clearance.

##### Curbside Load-In

- Crafters/Artisans may request to park on the road along the MSU Union.
- Spaces are allotted by request on a first come, first serve basis.
- Crafters/Artisans must unload and move their vehicles within 45 minutes.
  - Friday, 20 May 2022, 6:00 PM
  - Friday, 20 May 2022, 7:00 PM
  - Friday, 20 May 2022, 8:00 PM
  - Saturday, 21 May 2022, 6:00 AM

\*\*If you park along West Circle or Abbot prior to the road closing for Load-In you will be ticketed by MSU Police and will not be invited for the following show you apply for



Tuesday, February 08, 2022

**Application Process:**

Only completed applications will be reviewed

- Completed Online Application or Paper Application (available upon request: [uab@msu.edu](mailto:uab@msu.edu))
- 7 or more photos
  - 1 Booth Shot
  - 2 Workplace Shot
- Payment of the Non-Refundable \$30.00 Application Fee
- Paper applications are subject to an additional non-refundable \$20 check processing fee, due at the time of application.

**Payment Process:**

**Electronic Check (ACH) via Zapplication**

**Online Credit or Debit Card via Zapplication**

**Check (via USPS)**

- Application Fee (\$30) + Processing Fee (\$20) = **TOTAL: \$50**
- Make payable to *Michigan State University*
- Address:

MSU Union  
University Activities Board  
Arts & Crafts Show, ATTN: Sara Stratilatov  
49 Abbot Rd, East Lansing, MI 48824

